

How to Check Your Check (26-27)

1. To check your salary, take your pay [[find the salary schedule here](#)], multiply it by 0.91 [to remove TRS contribution], then divide that total by 26 [# of paychecks]. This amount should equal what is listed on your paycheck stub as Regular Pay [far left-hand side of stub].

NOTE 1: If you applied for horizontal movement on the salary schedule AND turned in your paperwork and credentials (transcripts) prior to September 1, you should see that increase in your September pay.

NOTE 2: Your first October check net pay will be lower than your September net pay as NEA/IEA/EEA dues will be deducted beginning in October and will come out through June of next year. There are 19 paychecks from October through June during that fall from October through the end of June that will have dues deductions.

2. If you are receiving a stipend, this year's base salary used to calculate your stipend is **\$44,806**. To make sure your stipend amount is correct, multiply this by your total stipend percentage and divide that number by 26. This should be the stipend pay shown on your pay stub. If you do not know what your stipend amount is, see the stipend schedule in the contract.

(\$44,806 is the base salary minus the TRS contribution. The district does increase your TRS contribution when you receive a stipend, which is credible earnings toward your retirement.)

3. If you see a negative amount such as -1.00 or -2.00 in your sick leave "TAKEN YTD" amount, this represents unused personal days from last year that have been rolled over into sick days. The system is subtracting a negative number of days, i.e., adding days to your balance.
4. STAFF NEW TO THE DISTRICT: You should have been given the opportunity to opt in or out of the sick leave bank. You should have received a form from the personnel office when hired, or you can find it in the district's shared Forms folder in OneDrive. You must decide within 30 days of the start of the school year if you are enrolling. Contact the personnel office if you are not sure if you have completed the form. See page 27 in the EEA contract for information about the sick leave bank or speak to a building representative.